

Adopted April 17, 2015

South Carolina Society of Radiologic Technologists



SCSRT BY-LAWS

ARTICLE I Name

The name of the Society shall be The South Carolina Society of Radiologic Technologists, hereinafter referred to as the SCSRT.

ARTICLE II Governing Body

Section 1: Governing Body

- A. The American Society of Radiologic Technologists (ASRT) shall be the advising body for the SCSRT. The Society shall be governed by the ASRT Bylaws and regulations pertaining to ASRT affiliate organizations. Shall SCSRT need counseling, it shall appeal to the ASRT through the process of submitting a request for assistance.
- B. The SCSRT shall be the governing body for the chapters within South Carolina. Chapters needing counsel shall submit a request for assistance or direction to the SCSRT through the Chairman of the Board of Directors. Management shall be vested on a Board of Directors elected by the membership and chosen to serve in accordance with the provisions of the Bylaws.

ARTICLE III Definition, Purpose, Function, and Policy

Section 1: Definition

Radiologic technologist shall be the term used to define radiographer, nuclear medicine technologist, radiation therapist, sonographer and magnetic resonance technologist and shall be used to describe the areas of certification or licensure. Additional terms of description may be adopted by the ASRT to define new areas of certification or licensure.

Section 2: Purpose

The purpose of the SCSRT shall be to advance the profession of radiation and imaging disciplines and specialties; to maintain high standards of education and to enhance the quality of patient care; and to further the welfare and socioeconomics of radiologic technologist.

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Section 3: Function

- A. To provide a forum to conduct SCSRT business.
- B. To disseminate information pertinent to professional growth.
- C. To promote high standards of education.
- D. To stimulate and encourage research designed to provide the knowledge needed to optimize the quality of patient care.
- E. To encourage quality patient care.
- F. To establish and promote policies relevant to the profession.
- G. To establish membership eligibility and define membership categories.
- H. To facilitate and provide a forum for communication between individual members with a common professional interest.
- I. To provide guidance or counseling to the Chapters affiliated with the Society.

Section 4: Policy

- A. The SCSRT is committed to equal opportunity and nondiscrimination in all programs and activities. No one shall be denied opportunities or benefits based on age, sex, color, race, creed, national origin, religious persuasion, material status, sexual orientation, gender identity, military status, political belief or disability.
- B. The name of the SCSRT or any of its officers, Board of Directors or its staff in their official capacities shall not be used in connection with a corporate company for other than regular functions of the SCSRT.

ARTICLE IV Membership

Section 1: Qualifications

- A. Membership in the SCSRT shall be open to those individuals associated with the practice, education, or administration of radiation and imaging specialties.
- B. A candidate for membership shall submit an application for membership along with the required fee and furnish any additional information as may be required.

Section 2: Membership

Members of the SCSRT shall consist of voting and non-voting members.

- A. Voting members shall consist of:
 - 1. Active Members
 - 2. Associate Members
 - 3. Life Members
 - 4. Charter Members

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5. Inactive/Retired Members
6. Graduate Bridge

B. Non-voting members shall be those individuals who do not meet the qualification of voting members but who espouse the goal of this Society. Non-voting members shall consist of:

1. Student Members
2. Honorary Members
3. Supporting Members/Corporate Sponsors

Section 3: Membership Categories

A. Active members shall be those who are registered by the American Registry of Radiologic Technologist (ARRT) or its equivalent or hold an unrestricted license under South Carolina statutes and are members of the American Society of Radiologic Technologist (ASRT). They shall have all rights, privileges and obligations of membership, including the right to vote, debate, hold office and serve as a delegate in the ASRT House of Delegates.

B. Associate members shall be those persons who meet all requirements of an active member except current ASRT membership. This will include holders of the South Carolina Radiation Quality Standards certifications. Associate members shall have all privileges and obligations of active members except the right to hold office or serve as a delegate in the ASRT House of Delegates.

C. Student members shall be those students enrolled in an accredited educational program in the field of radiation and imaging specialties. Eligibility for this category shall terminate on conclusion of or discontinuation of such programs. Student members shall have all the privileges and obligations of active membership except the right to vote or hold office.

D. Graduate Bridge members are those who meet the following qualifications:

1. Have graduated from an accredited program in their initial medical imaging or radiation therapy program within the past 12 months; or
2. Are registered by the American Registry of Radiologic Technologists (ARRT) or equivalent and are within 12 months of their initial certification.

E. Life members shall be members who have rendered exceptional service to the SCSRT. Upon a majority recommendation by the Executive Committee, Life members shall be selected by a majority vote of the voting members present at a business meeting. They shall pay no SCSRT dues and have all the privileges and obligations of active members. Exception: Life members must also be an active ASRT member to serve in the House of Delegates for that society.

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- F. Honorary members shall be those persons, whom the SCSRT wishes to honor for their service to the profession of radiation and imaging sciences and/or the SCSRT. Upon a majority recommendation by the Executive Committee, Honorary members shall be chosen by a majority vote of the voting members present at the Annual business meeting. They shall pay no SCSRT dues and shall have all the privileges and obligations of active members except the right to vote, hold office or serve as a delegate in the ASRT House of Delegates.
- G. Supporting members shall be those persons who are interested in promoting the purpose and functions of the SCSRT, but who are not eligible for active, associate, or student membership. They shall have all the privileges and obligation of active members except the right to vote, hold office or serve as a delegate in the ASRT House of Delegates.
- H. Charter members shall be those founding members of the SCSRT who are recognized as such and honored for their vision and contributions to the organization. They shall pay no SCSRT dues and have all the privileges and obligations of active members except the right to hold office or serve in the ASRT House of Delegates.
- I. Inactive/Retired members shall be members who are no longer actively engaged in the field of radiation and imaging specialties and who have applied for inactive status. They shall have all the privileges and obligations of active members except the right to hold office or serve as a delegate to the ASRT House of Delegates.

Section 4: Membership Fees

- A. Dues for all members, established by the Board of Directors, require adoption by a 2/3 vote cast by the membership present at a business meeting. Notice of such vote shall be given to the members at least forty-five (45) days in advance. Any changes shall be effective beginning the new fiscal year.
- B. No member who is in arrears for dues shall vote or hold office or be entitled to receive reports of transactions of the Society. Any person who is in arrears for more than sixty (60) days will be removed from the rolls for non-payment of dues. They may reapply for membership.
- C. Dues shall be paid by the expiration date.

Section 5: Resignation

Any member may resign membership from the SCSRT by written communication to the SCSRT business address. Resignation from membership does not constitute eligibility for refund of all or partial annual membership dues.

Section 6: Suspension and Expulsion

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Any member may be suspended or terminated for cause. Sufficient cause for such suspension or termination of membership shall be a violation of the Bylaws or any lawful rule or practice duly adopted by the SCSRT or any other conduct prejudicial to the interest of the SCSRT.

- A. If the Board of Directors deems the charges sufficient; the person charged shall be advised in writing of the charges.
- B. A statement of the charges shall be sent by certified or registered mail to the last recorded address of the member at least twenty (20) days before final action is taken.
- C. The statement shall be accompanied by a notice of the time and place of the meeting with the Board of Directors at which the charges shall be considered.
- D. The member shall have the opportunity to appear in person and be represented by counsel to present any defense to such charges before action is taken.
- E. Suspension or expulsion shall be by two-thirds (2/3) vote of the entire membership of the board of Directors.

Section 7: Reinstatement

A member who has resigned or whose membership has been deleted from the Society for other reasons may be reinstated only after submission of an application and appropriate fees.

ARTICLE V Officers

The elected officers of the SCSRT shall be the Vice President, President-Elect, Secretary, Treasurer and Member-at-Large.

Section 1: Term

- A. The Vice President, Secretary, Treasurer, and Member-at-Large shall serve for a term of one (1) year or until their successors have been appointed or elected.
- B. The President-Elect shall serve for a term of one (1) year as President-Elect, one (1) year as President and one (1) year as Chairman of the Board.
- C. All officers shall surrender to their successor all records and properties of the SCSRT.
- D. All officers except the President and President-Elect may be re-elected.
- E. The term shall begin at the close of each annual meeting.

Section 2: Qualifications

- A. An officer shall be a voting member of the ASRT and the SCSRT.

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- B. For an officer to be considered as a delegate to the ASRT House of Delegates, they must meet the following qualifications.
 - 1. A delegate shall show proof of continuing education.
 - 2. A delegate shall be a voting member of the ASRT and the affiliate being represented for two (2) years immediately preceding nomination.
 - 3. A delegate shall have served as an officer, or on the Board of Directors or as a committee member in the affiliate being represented.
 - 4. A delegate shall practice in the medical imaging or radiation therapy professions or health care.
 - 5. A delegate shall have the time and availability for necessary travel to represent the ASRT.

Section 3: Eligibility

An officer who meets eligibility requirements at the time of nominations shall be permitted to complete the term, even though employment status changes.

Section 4: Duties

- A. President:
 - 1. Shall preside at all meetings of the SCSRT.
 - 2. Shall perform all duties consistent with the office.
 - 3. Shall be ex-officio member of all committees, except the nominating committee.
 - 4. Shall appoint committees unless otherwise provided in the bylaws.
- B. President-Elect
 - 1. Shall be familiar with the activities of the SCSRT.
 - 2. Shall make all preparations necessary for elevation of the office of President.
 - 3. Shall perform all duties consistent with the office
- C. Vice President
 - 1. Shall be acquainted with all of the duties of the President.
 - 2. Shall perform all duties consistent with the office.
 - 3. In the absence of the President shall assume the duties of the President.
- D. Secretary
 - 1. Shall keep a correct and permanent record of minutes of all board meetings of the society and Board of Directors.
 - 2. Conduct correspondence on behalf of the Board of Directors.
 - 3. Perform all duties that usually and customarily pertain to the office of secretary.
- E. Treasurer
 - 1. Shall receive and maintain funds of the SCSRT and pay out only upon orders of the Board of Directors.

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2. Shall present a full financial report at a business meeting selected by the Board of Directors. This report shall be incorporated in the minutes of the meeting.
3. The Board of Directors may assign any duties of the treasurer to the SCSRT Executive Secretary.

F. Member-at-Large

1. Shall be familiar with the duties of all officers of the SCSRT board.
2. Shall attend all SCSRT board meetings.
3. Shall perform duties as assigned.

Section 5: Vacancies

- A. A vacancy in an elected office, except the President or President-Elect, shall be filled by appointment unanimously agreed upon by the remaining members of the Board of Directors.
- B. A vacancy in the office of President shall be filled by the Vice President.
- C. A vacancy in the office of President-Elect, which occurs during the first six (6) months of the term, will be filled by a special ballot.
- D. In the absence or inability of the President or Vice President to act, the Chairman of the Board of Directors shall call the meeting to order and preside until the President or Vice President can resume the duties.

Section 6: Censure, Reprimand and Removal

Any officer may be censured, reprimanded, or removed from office for dereliction of duty or conduct detrimental to the SCSRT. Such action may be initiated when the Board of Directors receives formal and specific charges against an officer.

- A. If the Board of Directors deems the charges to be sufficient; the person charged shall be advised in writing of the charges.
- B. A statement of the charges shall be sent by certified or registered mail to the last recorded address of the officer at least twenty (20) days before Final action is taken.
- C. The statement shall be accompanied by a notice of the time and place of the meeting of the Board of Directors at which the charges shall be considered.
- D. The officer shall have the opportunity to appear in person and be represented by counsel to present any defense to such charges before action is taken.

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- E. Censure, and reprimand shall be by two-thirds (2/3) vote of the remaining membership of the Board of Directors.
- F. Removal shall be by three-fourths (3/4) vote of the remaining membership of the Board of Directors.

Article VI Nominations and Elections

Section 1: Nominations

- A. The Nominations Committee shall be responsible for preparing a slate of candidates for office and for assuring that all candidates have the proper credentials and are willing to serve if elected.
- B. The Nominations Committee shall consist of at least two (2) members with the President-Elect acting as Chairman.
- C. Nominations may be submitted by any SCSRT voting member no later than ten (10) weeks prior to the annual conference.

Section 2: Balloting

- A. The Vice President, President-Elect, Secretary, and Treasurer shall be elected by plurality vote of the voting members.
- B. Ballots shall be made available to the voting members at least six (6) weeks prior to the annual meeting.
- C. Ballots must be returned within two (2) weeks prior to the Annual Meeting to the President or given to the President at the Annual Meeting business session before ballots are counted.

Section 3: Notification

- A. The newly elected officers, delegates and candidates are notified of election results when the results are reported to the membership at the first business session of the Annual Meeting.
- B. In the event of a tie vote, a second (2nd) vote will be cast at the business session designated for tabulation of the ballots. A majority vote of the voting members registered at the annual meeting and present at the designated business session will break the tie.

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- C. The newly elected officers shall be installed into office under the direction of the Board of Directors.

**ARTICLE VII
The Board of Directors**

Section 1: Qualifications

All board members shall be active SCSRT members and voting members of the ASRT.

Section 2: Composition

- A. The Board of Directors shall consist of the President, President-Elect, Vice President, Secretary, Treasurer, Member-at-Large and the Chairman of the Board.
- B. In the absence or inability of the Chairman, the President shall preside at meetings of the Board of Directors.

Section 3: Duties

Board of Directors shall:

1. Be vested with the responsibility of the management of the business of the corporation.
2. Provide for the audit of the books and accounts of the SCSRT.
3. Control all funds and/or properties of the SCSRT.
4. Change the dates or location of the SCSRT meetings if found advisable and in case of state or natural emergency, to cancel SCSRT meetings and to provide for the election of officers.
5. Employ such personnel as may be necessary to conduct the business of the SCSRT.
6. Determine the number and boundaries of the affiliated chapters.
7. Recommend policy and procedure necessary to conduct business of the SCSRT.
8. Provide direction and instruction to the ASRT delegates.
9. Establish committees as deemed necessary to aid the SCSRT in its activities. Such committees shall be responsible to the Board of Directors and may be altered or eliminated at any time by the Board of Directors.
10. Be actively involved in the review and direction of the financial affairs of the SCSRT.
11. Fulfill requirements of ASRT regarding annual renewal, including documentation of corporate existence and proof of current IRS tax-exemption status. Additionally, documentation of appropriate tax returns being filled with the IRS in the prior year.

Section 4: Meetings

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- A. The Board of Directors shall meet at least six (6) times per year.
- B. The President, or a majority of the members of the Board of Directors, upon written request to the Chairman of the Board, may call a special meeting provided a fifteen (15) day notice is given to all Board members.
- C. The Board of Directors may permit any or all members to participate in a meeting by, or conduct the meeting through the use of, any means of communication by which all members participating may simultaneously hear each other during the meeting.

Section 5: Vacancies:

Vacancies shall be filled in accordance with Article 5, section 5.

Section 6: Censure, Reprimand and Removal

Any Board Member may be censured, reprimanded, or removed from office for dereliction of duty or conduct detrimental to the SCSRT. Such action may be initiated when the Board of Directors receives formal and specific charges against a Board Member.

- A. If the Board of Directors deems the charges to be sufficient; the person charged shall be advised in writing of the charges.
- B. A statement of the charges shall be sent by certified or registered mail to the last recorded address of the Board member at least twenty (20) days before final action is taken.
- C. The statement shall be accompanied by a notice of the time and place of the meeting of the Board of Directors at which the charges shall be considered.
- D. The Board member shall have the opportunity to appear in person and be represented by counsel to present any defense to such charges before action is taken.
- E. Censure, and reprimand shall be by two-thirds (2/3) vote of the remaining membership of the Board of Directors.
- F. Removal shall be by three-fourths (3/4) vote of the remaining membership of the Board of Directors.

Section 7: Quorum

A majority of the Board of Directors' members shall constitute a quorum for all meetings.

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**ARTICLE VIII
SCSRT Delegates to the ASRT House of Delegates**

Section 1: Delegates

- A. Two (2) SCSRT delegates and two (2) alternate delegates shall be elected or appointed by a plurality vote of the voting members.
- B. SCSRT shall submit to the ASRT the names of the SCSRT delegates and alternate delegate by the first (1st) business day of January.
- C. The SCSRT has the power to remove delegates in accordance with Section 7 of this Article.

Section 2: Qualifications

- A. A delegate shall show proof of continuing education.
- B. A delegate shall be a voting member of the ASRT and the SCSRT for two (2) years immediately preceding nomination.
- C. A delegate shall have served as an officer, on the Board of Directors, or as a committee member in the SCSRT.
- D. A delegate shall practice in the medical imaging or radiation therapy professions or healthcare.
- E. A delegate may serve concurrently on the Board of any national medical imaging or radiation therapy professions certification or national accreditation agency.
- F. A delegate shall have the time and availability for necessary travel to represent the ASRT.

Section 3: Responsibilities

- A. SCSRT delegates shall attend the ASRT Annual Governance House of Delegates (AGHOD) meeting and shall attend meetings required of delegates.
- B. Respond to communications from the ASRT Office, ASRT Board of Directors or from the ASRT House of Delegates.
- C. Disseminate information to the SCSRT.

Section 4: Term

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A SCSRT delegate may serve for a term of two (2) years; and may not serve more than two (2) consecutive terms.

Section 5: Absence

An absence exists when an elected SCSRT delegate is unable to fulfill the duties of the position during the ASRT House of Delegates' meeting. The delegate shall be considered absent for the purpose of that meeting only. It is the responsibility of the SCSRT delegate to notify the ASRT, The Speaker of the House, and the alternate delegate as soon as possible of their inability to attend the conference. The alternate delegate shall be seated for that meeting only. Any delegate position or alternate delegate position not filled by the election process remains open. There shall be no on-site credentialing of delegates.

Section 6: Vacancies

A vacancy exists when a delegate has submitted a written letter of resignation or when a delegate's position has not been filled by the election process. A delegate vacancy caused by the written resignation of the SCSRT delegate shall be filled by the elected alternate delegate.

Section 7: Censure, Reprimand, and Removal

The SCSRT delegate may be censured, reprimanded, or removed from the position for dereliction of duty or conduct detrimental to the ASRT or SCSRT. Such action may be initiated when either of the Board of Directors receives formal and specific charges against a Board member.

- A. If the Board of Directors deems the charges to be sufficient; the person charged shall be advised in writing of the charges.
- B. A statement of the charges shall be sent by certified or registered mail to the last recorded address of the Board member at least twenty (20) days before final action is taken.
- C. The statement shall be accompanied by a notice of the time and place of the meeting of the Board of Directors at which the charges shall be considered.
- D. The Board member shall have the opportunity to appear in person and be represented by counsel to present any defense to such charges before action is taken.
- E. Censure or reprimand shall be by two-thirds (2/3) vote of the remaining membership of the Board of Directors.
- F. Removal shall be by three-fourths (3/4) vote of the remaining membership of the Board of Directors.

**ARTICLE IX
Committees**

Section 1: Committees

- A. The Board of Directors shall establish committees as deemed necessary to aid the SCSRT in conducting activities. Such committees shall be responsible to the Board of Directors and may be altered or eliminated at any time by the Board of Directors.
- B. The president shall appoint the members of the committees unless in conflict with other sections of the bylaws.
- C. A vacancy in any committee shall be filled by appointment of the president.
- D. The president-elect shall appoint and provide charges to presidential committees for his or her presidential year.

**ARTICLE X
Meetings/Conferences**

Section 1: Annual Meeting

- A. The SCSRT shall hold an annual meeting each year for the purpose of installing officers, receiving reports, amending Bylaws, and conducting such other business as may arise; and for presenting educational programs.
- B. The date and location of the annual meeting will be determined by the majority of the Board of Directors.

Section 2: Special Meetings

Special meetings may be called on authority of the majority of the Board of Directors. Members shall be notified least fifteen (15) days in advance of such meetings, together with a statement of business to be transacted. No essential business other than that specified shall be transacted at a special meeting.

Section 3: Educational Conferences

The SCSRT shall hold a minimum of one (1) conference annually for the purpose of education. To meet the educational requirements of the membership, additional conferences may be set by a majority of the Board of Directors.

Section 4: Quorum

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A quorum for any meeting shall be twenty-five percent (25%) of the voting members registered at the meeting and not less than two (2) officers.

ARTICLE XI Parliamentary Authority

Section 1: Rules

The rules contained in the current edition of Robert's Rules of Order, Newly Revised shall govern the SCSRT in all cases to which they are applicable and in which they are consistent with these Bylaws.

ARTICLE XII Chapter Organizations' Powers and Privileges

Section 1: Chapters

- A. The SCSRT may grant affiliate chapter to designated chapters of the state.
- B. The number of chapters and their boundaries shall be determined by the Board of Directors.
- C. In the event that a chapter fails to elect officers and/or hold meetings during a one-year period, it shall be considered to be inactive.
- D. Inactive chapters may reapply for chapter status.
- E. A chapter may be terminated by a majority vote of the SCSRT Board of Directors, or by a majority vote of the chapter members.

Section 2: Officers

- A. A President, Vice President, and Secretary-Treasurer shall be elected by the membership of each chapter. The office of Secretary-Treasurer may be divided into two (2) offices. The office President-Elect may be established if necessary or applicable.
- B. All officers shall hold active, associate, or student memberships in the SCSRT and hold membership in the chapter.
- C. The chapter shall establish voting procedures as best meet the needs of the chapter.
- D. All officers shall serve for a term of one (1) year, or until their successors have been appointed or elected and assumed office. They shall surrender to their successor all records and properties belonging to the chapter.

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- E. All officers may be elected for not more than two (2) successive terms.
- F. All officers shall be free from any financial obligation to the SCSRT.

Section 3: Board of Directors

- A. A chapter Board of Directors may be established by a vote of the membership. The composition of the Board of Directors shall be consistent with that of the SCSRT.
- B. Duties of the Board of Directors shall be defined to meet the needs of the chapter.

Section 4: Membership

- A. Membership in the chapter may be active, associate, and student membership, but needs not be limited those categories.
- B. Associate and student members may have the privilege of voting at chapter meetings and may hold office, other than the offices of President, Vice President, and President-Elect.

Section 5: Chapter Duties

The chapter shall work in conjunction with the needs and philosophies of the SCSRT.

Section 6: Dues

- A. The chapter membership decides the amount of dues.
- B. The chapter officers may decide the method of payment of dues.

Section 7: Treasury

The chapter shall have control over its treasury. Disbursements from the chapter treasury shall be made upon authority of a majority of the chapter's officers.

Section 8: Committees

The chapter president may appoint such other committees as are necessary to promote the activities of the chapter.

Section 9: Meetings/Quorum

Chapters shall hold a minimum of four (4) meetings each year. Members present, including two (2) officers shall constitute a quorum.

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Section 10: Indemnification

The SCSRT shall not be responsible for any debts, actions or utterances made by or on behalf of any chapter.

Section 11: Dissolution or Inactivity

In the event of a dissolution or inactivity of a chapter, ALL ASSETS remaining after payment of all indebtedness of the chapter shall be returned to the SCSRT general fund. All chapter records shall be transferred to the SCSRT.

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**ARTICLE XIII
Amendments**

Amendments to these Bylaws may be made by two-thirds (2/3) vote of the voting members present at any SCSRT business meeting. Notice of such proposed amendments shall be sent to all voting members at least forty-five (45) days prior to the time of voting. Amendments shall be affective at the conclusion of the business meeting unless otherwise specified.

**ARTICLE XIV
Indemnification**

To the greatest extent allowed by the laws of south Carolina, every officer, director, employee, or delegate of the SCSRT shall be indemnified by the SCSRT against all expenses and liabilities including attorney's fees, in connection with any threatened, pending, or completed preceding in which the above named individual is involved by reason of being or having been an officer, director, employee or delegate of the SCSRT if the above named individual acted in good faith and within the scope of the above individual's authority and in a manner reasonably believed to be not opposed to the best interest of the SCSRT.

In no event shall indemnification be paid to or on behalf of any above named individual going beyond or acting beyond the powers granted by authority of this organization or Bylaws. The foregoing right of indemnification shall be in addition to and not exclusive of, all other rights to which such officer, director, employee or delegate may be entitled.

**ARTICLE XV
Dissolution**

Section 1: Dissolution

In the event of dissolution or final liquidation of the SCSRT, all of its assets remaining, after payment of its obligations shall have been made or provided for, shall be distributed to and among such corporations, foundations, or other organizations organized and operated exclusively for science and educational purposes, consistent with those of the SCSRT, as designated by the Board of Directors.