

The South Carolina Society of Radiologic Technologists
Board of Directors Meeting
Saturday, November 9, 2013
Midlands Technical College, Health Sciences Building # 221, West Columbia, SC

Present: Jean Fishel, Chairman of Board
David Able, President
Dana Long, Vice-President
Elvin Sutton, Member-at-Large
Millie Massey, Secretary
Jane Benton, Executive Secretary

Excused:

Jack Morris, President-Elect
Fran Andrews, Treasurer

The meeting was called to order at 9:15 AM by President, David Able.

Electronic Motions made since last meeting:

- Minutes from July Board meeting were approved via email and posted to the web
- Dates for 2014 Annual Meeting were approved via email and posted to the web
- Minutes from September special Board meeting/election were approved via email and posted to the web

Routine Business:

1. Ms. Fishel stated the 2014 Annual Meeting will be held on March 27-28th at Baywatch Resort in North Myrtle Beach. These dates worked the best to bypass spring breaks for the programs and Easter week. The West Coast Educators conference will be held in Atlanta in 2014, so this may present an option for some programs to attend.
2. Membership Report was provided by Jane Benton, Executive Secretary as follows:
Active Members: 113
Active Life Members: 9
Associate Members: 62
Student Members: 170
Honorary Members: 2
Inactive Members: 5
Support Members: 2
3. Treasurer's Report was given by President Able in the absence of Treasurer, Ms. Andrews. The current balance is \$38,432.48. Ms. Fishel questioned the balance of the scholarship account. There should be a \$600.00 balance due to speakers donating honorariums to the account.

The balances are as follows:

Treasurer's Account:	\$ 33,434.75 (I need to verify of document David distributed
Scholarship Account:	\$ 4,997.73 and it is at MTC office)
PMM Account:	\$ 6,436.31

Business Checking Account (Treasurers)

Treasurers Account: \$ 32,834.75 (I think these are the correct version, but will check
Scholarship Account: \$ 5,597.73
\$ 38,432.48

Old Business:

1. Online membership:
\$2500.00 start-up fee and a percentage of membership fees go to the company. This will include the company doing the meeting registration and online voting. Ms. Fishel will invite a representative from “Membership Clicks” at the next board meeting.
2. President Able provided an update of the DHEC regulations on “Contrast Administration” in the absence of Mr. Morris. President Able states that Mr. Morris has worked with all groups to get this approved and changed in the DHEC regulations.
3. 2013 Annual Meeting report:
Ms. Fishel states this is not complete as she does not have the post meeting financial report from Ms. Andrews. President Able stated he met with Ms. Andrews and spent several hours going through the books. Once she receives this information Ms. Fishel will complete the report for the next meeting. We do know that 201 were registered for the meeting. The following was discussed:

2013 Income:	\$21,433.50
Expenses:	\$18,564.53
Supplies:	\$ 1,328.96
Estimated profit:	\$ 1500.00

4. Mr. Sutton questioned who received information on the Annual Meeting and if it was sent to any limited radiographers. It was only sent to SCSRT members and posted on the website. Mr. Sutton recommended the 2014 registration committee to contact the SCRQSA for a list of “all” radiographers (both permanent and limited) for the mail-outs. This list should be free of charge. Mr. Morris may be able to check on this for us.

New Business:

1. Introduction of new officers: Dana Long as Vice-President and recognition was made of Jack Morris being installed as President-Elect.
2. Council on Education meeting is scheduled for Friday, November 15th at 9:30 AM at MTC, Student Center, Room # 225. President Able will be attending and Dr. Mulkey will be chairing. Discussion was held on the students meeting at the same time to avoid another trip for a meeting. VP Ms. Long to chair the Student Council and she is not able to attend this meeting. It was agreed upon to not have the students to meet as the educators needs to decide how to select the students for the Student Council. This council is being changed in its role for the students. It will likely be based more on the principle that ASRT does. The student will be paired with an officer and take an active role during the meeting. This will become more of a mentoring process. This is to happen at the 2014 Annual Meeting. Ms. Long will pull the criteria together from ASRT for President Able in time for this meeting. He will also talk to the educators about continuing with the baskets for the silent auction.
3. Ms. Fishel provided an update on the 2014 Annual Meeting:
The dates are on the website.

She would like to honor the past presidents at the Friday Awards luncheon.

March 1st will be deadline for all applications for competition and scholarships.

Registration will stay open on Wednesday from 4:00-9:00 PM in an attempt to reduce the chaos on Thursday morning. It will also help to have two lines. One for pre-registered people and one for "On-site" participants.

There will be no student breakout sessions. One schedule with one speaker only for both technologists and students together.

Ms. Benton will send out "Save the date" cards.

Ms. Benton will also check the past president list to get invitations together for the Friday luncheon.

Ms. Fishel will send her five speakers contact information to both Mr. Morris and Ms. Massey to begin setting the speakers schedule.

Discussion was held on rooms for the Board of Directors for the meeting. The society will pay for Wednesday and Thursday nights only for President-Elect, Vice President, Secretary, Treasurer and Executive Secretary. The Annual Meeting Chair/Board Chair and President will also have Tuesday night gratis to begin the set up process for registration. Anything more will be paid by the person.

Scientific Presentation will be done on Thursday after the last speaker.

Gratis list has been updated by Ms. Fishel after the 2012 meeting. She reviewed the list with all.

Balloting for 2014 meeting: Mr. Morris will lead the Nominations Committee and will have a ballot of officers to Ms. Fishel, Board Chair, ten weeks prior to the meeting. Ms. Fishel will have the ballots to the voting members six weeks prior (2/13/13). The ballots will be returned by mail to Ms. Fishel two weeks prior to the meeting (3/13/13). Ms. Benton will check into pre-stamped envelopes to bring to the next board meeting. She also will have the ballots copied and ready to be packaged at the next board meeting.

4. Sponsorship for the 2014 Annual Meeting:

President Able and Mr. Morris are working with vendors to get money coming back into the society. Commitments are coming from 2-3 and a possibility of 4-5 more being worked on. Coastal Carolina now has the BHS program that once was at MUSC. President Able met with the Program Director about becoming the premiere sponsor to promote this to all at the meeting. Ms. Fishel reminded them she will need to sponsor's logo to place on the meeting brochure.

5. President Able and Mr. Morris have met with Mr. Ed Yoder, Director of Radiology, Lexington Medical Center, who is serving as President of AHRA this year. Mr. Yoder states they are having the same type of problem with sponsorship as the SCSRT. They are looking to collaborate with the SCSRT in the future.

6. Finances overall:

President Able presented the report in the absence of Ms. Andrews:

Discussion was also held on pulling the CD money out of the treasurer's account and place it into the PMM account. Discussion was also held on leaving it in the treasurer's account until after the annual meeting. Motion: "to move \$20,000.00 from the treasurer's account into the PMM account". This was moved by Ms. Fishel and seconded by Ms. Long. Motion passed.

7. SCSRT Delegates to the ASRT meeting in June will be Mr. Able and Mr. Morris.

8. Guidelines Manual update:

Ms. Fishel will send an electronic copy to both Ms. Long and Ms. Massey. Ms. Fishel made some changes already such as website addresses and duties related to an office versus a specific person. More changes need to be made to make the manual less redundant. This will be done at the next board meeting.

9. The next board meeting will be Saturday, February 8, 2014 at Midlands Technical College, Airport Campus, Health Sciences, Room # 221 at 9:30 AM. We will prepare the ballots and review the guidelines manual.

With no additional discussion the meeting was closed by President Able at 12:05 PM.

Respectfully submitted,

Millie Massey, M. Ed, RT(R)(CV)

SCSRT Secretary

11/17/13

Revision: 11/29/13