

**South Carolina Society of Radiologic Technologist**  
**Board Meeting Minutes**  
**October 7, 2012**

**Members Present**

Christy Nichols, Chairman of the Board  
Jean Fishel, President  
David Able, President Elect  
Bill Heath, Treasurer  
Jane Benton, Executive Secretary

**Members Absent**

Dana Long, Vice President

**Routine Business**

Membership Report- no report now, will be posted to web when available

Treasurer Report - Checking Acct \$12,644.34 of that \$7028.25 is for the Scholarship Account  
Savings Account balance \$6450.55

Minutes Approval - David makes motion to approve past minutes (May), second by Christy. Minutes approved.

**Old Business**

- Annual Meeting Review-discussion of expenses from Spring meeting and ways to reduce. Bill will complete the Annual Meeting Report as soon as he gets books back from Accountant.
- Awards-no report, need final numbers from Dana
- Laptop- will purchase 2 laptops, one for executive secretary (and one printer) one for treasurer. David makes motion, Christy second.
- Checking/Savings/CD Accounts-David will go to SunTrust in Anderson and have the address for mailing changed to the new PO Box.
- By Laws-Article 9 Sect 1 A. Delegates to ASRT House of Delegates. Change to "two delegates and two alternates appointed by Board of Directors" instead of plurality vote of members. Add "Board" to B and C in manual.
- Website update-minor grammatical changes to be made
- Stripe Charge-Jane will send to Jean and follow up
- Membership Applications on line- will move forward with once stripe charge is live. No increase to members for online purchases. Society will absorb any additional fees for now. Once we see what they total we will further discuss how to handle.
- Annual Meeting Registration Online-to be determined later
- Employer Approval Forms-must be turned in before running for office. On website under forms. President Elect will need to forward to nominees along with all necessary forms. Present Board Members who have not turned theirs into Jean, must do so as soon as possible.
- Committee Updates-no updates at this time, as soon as contract is signed for Annual Meeting, Jean will get these completed.
- Members at Large- add one for now to make voting easier and allow another person to learn about the SCSRT Board and functions, David will post to web for anyone interested in serving.
- Educators Meeting
  - Change person to collect presentations, applications, etc to Chairman of the Board.

- Schools must assign their own GPA's for rising senior . Two scholarships will be rewarded instead of one.
- Student Council members limited to 2.
- No limit on how a school participates in fundraising.
- SAMS Manual- Bill makes motion to cease printing hard copy of SAMS, David seconds. All information that is in SAMS Manual will be available on line.

### **New Business**

- Executive Secretary- Jane Benton assigned
- Contract employees- Jean will create webmaster contract and will work with Jane on Executive Secretary contract. Pay Cycle will be quarterly on the calendar year for both. Accountant letter of engagement is being reviewed.
- ASRT Compliance- we are in compliance
- National Rad Tech Week Proclamation-letter sent to Governor, waiting to hear, will post to web when received
- SCSRT stationary, etc.-need change of address on all, labels will made to use instead of throwing away. Jane will create a pdf letterhead and send to everyone, envelopes will be blank and utilize labels. Membership cards-will use existing ones with new labels
- Annual Meeting-
  - Location and Dates-April 18<sup>th</sup> and 19<sup>th</sup>. Baywatch, Myrtle Beach
  - Gratuities for Committee Members – will decrease, we will create a scale of who gets what according to their responsibilities prior to and during the Annual Meeting
  - Registration-fees will remain the same, we will offer a discount to RT's only for early registration
  - Food Cost- eliminate snacks, increase quality, prices will remain same however
  - Hotel Charges-will negotiate free rooms for units reserved. AV equipment duties will be assigned at a later date.
  - Printing Costs-all printing expected to be completed prior to annual meeting.
  - Speakers-will look into Dr Garvin, Rita Shuler, and others as opposed to Educators. Goal is to also reduce expenses wherever possible.
  - RAD Tech Bowl, questions will be selected and submitted to the Board for approval.
  - David will write a statement and post to website stating we are now accepting nominations for officers. Please contact him for nomination forms. Also advertise the vacancies of secretary and at large member.
  - Battle of the Schools- will contemplate eliminating event or changing time. Will discuss with Educators and students at their meeting.
  - T shirt contest-RT's only will select winners
  - Door Prizes- Jean will order bags, Board will try and get items when they can for stuffers

Next Meeting- Sunday, January 13<sup>th</sup>.

Spring Meeting March 10<sup>th</sup>.

Meeting Adjourned at 2:30pm