

**South Carolina Society of Radiologic Technologist**  
**Minutes Board of Directors Meeting**  
**May 19, 2012**

Board Members Present

Jean Fishel, President  
David Able, President Elect  
Dana Long, Vice President  
Darren Risinger, Secretary

Board Members Absent

Christy Nichols, Chairman of the Board  
Bil Heath, Treasurer  
Holly Franklin, Executive Secretary

The meeting was brought to order at 10:06am by Jean Fishel.

**ROUTINE BUSINESS**

**Membership Report** – No report available

**Treasurer Report** Account statements were distributed to all members present. These will be discussed further at the next Board meeting. Membership voted at the Annual meeting to combine all checking accounts of the SCSRT. At that time it was believed that we had four checking accounts. It was clarified that we have 3 checking accounts and one savings account. After discussion by the board it was decided that we would leave the savings account separate at this time and would still be following the vote of the membership by combining the three checking accounts, since motion read, checking accounts with no specific number stated and did not mention savings account. -

**Minutes Approval** Minutes from the previous meetings, listed below, were distributed by email, to the board and were posted to the website. Motion was made by Dana Long to approve all of these minutes as posted to the web, seconded by David Able, voted on and approved unanimously.

- Pre Annual Meeting
- Annual Meeting 1<sup>st</sup>
- Special Board Meetings 1 and 2
- Annual Meeting 2<sup>nd</sup> Business Session
- Post Annual Meeting

**OLD BUSINESS**

**Annual Meeting Review - Post Annual Meeting Reports**

- Treasurer – Breakdown of Expenses - Initial figures show that the meeting was over budget approximately \$6500.00. Further discussion has been postponed until the final figures are collected. Bill will provide an extensive, itemized breakdown of these expenses at the September 1 Board Meeting.
- Annual Meeting Evaluations – A total of 49 surveys were returned. Jean brought several surveys to the Boards attention that had suggestions and concerns noted. Overall the feedback was positive and supportive. Several issues and suggestions were brought up and we will discuss these in more detail when making final plans for the next Annual Meeting.
- Student Council There were some concerns raised in regards to the number of student council members that are allowed from each school. There are no limitations in our SAMS manual restricting how many students can be sent. We discussed limiting it to 2 students per program and more clearly define their role as Student Council members during the Annual Meeting. We will discuss these in more detail when making final plans for the next Annual Meeting.
- Awards Committee Chair - No report available

Final Decisions about 2013 Annual meeting will be made by end of September so that the information can be posted to the website by October 15, 2012, if the Educators will meet prior to that.

**Laptop Update** – It was voted on by the 2011 Board to purchase 5 new laptops. As of this meeting they have not been purchased due to some issues with our debit cards when all the accounts authorized names were changed. Based on the 2012 Annual Meeting expenses a suggestion was made to delay this purchase until closer to the time of the 2013 meeting, and to only purchase the 2 needed for the meeting and hold off on the other 3 until a later time. It was decided to table this discussion until the Sept 1 meeting.

**Checking/Savings/CD Accounts** - David is attempting to get in contact with Marge since they live nearby and see if he can meet with her to get the accounts switched over. David has been unable to speak with Marge and will continue pursuing this and update us on the progress at the Sept 1 meeting.

**Timeline Creation** – A timeline was created by Jean that lists all the deadlines for all matters pertaining to the SCSRT and ASRT. This includes dates for filing reports, taxes, and anything needed to be turned in to ASRT in order for the SCSRT to be in compliance. We will add items to this over the next year so that information will be passed on easier each year.

**By-laws** – The following corrections were made to the bylaws by Jean Fishel prior to sending in to the ASRT for our compliance requirement.

- changed the number of alternate delegates to reflect two, rather than one
  - corrected the paragraph that lists the officers. Although the position description for secretary was added back last year, the title was not added to the list of officers.

There was some discussion about setting length of terms for specific offices within the board. If we do change what it stated now, it will require a vote of the membership, which would be at the next annual meeting. One suggestion was to require or suggest a 3 year commitment for Treasurer and Executive Secretary. Final discussion on this was tabled until the Sept 1 meeting.

### **Website Updates**

Officer email addresses are available on the website; if you want to use yours please contact Ric. We are also working on using a Strip Charge that would enable members to charge miscellaneous fees to their credit card online (registrations fees, membership dues) instead of having to mail it in. David made a motion to move forward with getting this set up and on-line. Dana seconded the motion; motion was voted on and approved unanimously. If we do this, our membership and annual meeting forms will need to be updated.

### **Strategic Planning Meeting/Guidelines Manual Revision**

Strategic Planning meeting and guidelines revision will take place in conjunction with our next Board Meeting. Copies of previous strategic plans were distributed for review prior to the meeting. Jean will contact ASRT to see if we have to have a mediator or not.

### **NEW BUSINESS**

Employer Approval/Support Forms for all Board members will need to be complete by the September 1 Board meeting.

#### **Annual Meeting Committees Update –**

##### Sergeant at Arms Duties

Jean has asked Yancy Wells to take the position of Sergeant at Arms for next year. We hope to have ARRT and ASRT representatives at the 2013 Annual Meeting. Strict enforcement of the attendance policy will be in place. We need to have two people posted at all doors to enforce this. We would also like to use student council members in conjunction with an RT to fill these slots. More detailed discussion was tabled until the next Board meeting.

##### Finance Committee

Jean would like to ask Bill Mulkey to oversee this committee again, but is holding off until we get our finances in order. We will also discuss the way in which we have handled this committee and how we can improve upon that for future years.

##### Annual Meeting Committee

Jean made the suggestion that we should not have an Annual Meeting Committee. Since the majority of the responsibility falls to the president, it was suggested that the president be the chair each year. She feels that the Board should handle this as they have no actual jobs to do at the meeting but with this each member would have specific duties but not all the time. This discussion was tabled until the next Board meeting

### **Members at Large for the Board**

Jean brought up the option of appointing 1 or 2 Members at Large to the Board. According to Cathy Dressen with ASRT there are no restrictions in our bylaws preventing us from doing this. This would allow the member at large to sit in on the Board meetings and observe what the different roles are in order to foster interest in serving on the Board in an elected or contract position. It was decided to ask them to serve a minimum of one year and a maximum of 2 years. Dana made a motion to add one Member at Large to the Board, Darren Rissinger, seconded the motion; motion was voted on and passed unanimously.

### **Educators Meeting**

We would like to request a late September or early October meeting date so final annual meeting plans can be posted to the website by October 15. Some of the questions or discussion for the educators included:

- # of Student Council members per school
- # of baskets entered per school for Scholarship Fundraiser
- other ways to raise funds instead of doing the baskets
- Grading of GPA on Rising Senior Scholarship Application
- Person designated for submission of applications for Scientific Projects and Presentations, Rising Senior and all other award related information

### **SAMS Manual**

Jean was unable to find anything in writing stating a hard copy had to be provided. We need to contact Skip Chappell. The time and expense are excessive to publish this and there is not a designated person to do this. Discussion tabled until we hear from Skip.

### **Image Maker**

The Image Maker is no longer in publication. We have posted the last issue to the web although the information was out of date. We will discuss at the next meeting how to handle posting information to the website.

A motion was made by Jean to adjourn the meeting at 12:26pm, seconded by David Able, voted on and passed unanimously.

Following the meeting Jean showed how she had gone through all the boxes of stuff for the SCSRT that has accumulated over the past several years. Most has been shredded or burned and all files that need to be kept are organized now.

Respectively Submitted  
Darren R Risinger, Secretary