

**South Carolina Society of Radiologic Technologist  
Minutes Board of Directors Meeting  
March 3, 2013**

Members Present: Jean Fishel, David Able, Bill Heath, Dana Long, Jane Benton  
Members Absent: Christy Nichols

**ROUTINE BUSINESS**

1. Membership Report- Active 93, Active Life 9, Inactive 4, Associate 50, Student 201, Supporting 1, Honorary 1
2. Executive Secretary updated membership spreadsheets and deleted SSN's and DOB's.
3. Executive Secretary will report all documents shredded and will encrypt thumb drive containing confidential SCSRT data. To date everything through December 2009 has been shredded.
4. Treasurers Report-CD one \$11,914.26, CD two \$13,270.50, Savings \$6440.15, Checking \$11,979.25, Scholarship Fund \$7028.22.

**OLD BUSINESS**

1. Laptop- purchasing new laptops was tabled until next Board meeting.
2. Ballots-approved, printed, will be mailed this week. A total of 191 will be mailed out. This includes those members whose membership is up for renewal in the next two months. Upon receiving of ballots membership will be verified.
3. 2012 Annual meeting report approved and will be posted to web
4. January Board meeting- updates
  - Treasurer-quarterly reports reviewed and approved by Board. These will not be posted to the web but approved by Board and Financial committee each quarter through email and noted in the minutes of the next Board meeting.
  - Vice President - 17 student council members at this time, questions sent out to help in assigning duties at annual meeting. Dana will send out an email to educators one more time for a final list prior to Annual Meeting.
  - Chairperson Report for Christy by Bil – Applications as of today, deadline for postmark was March 1, we may receive a few more this week -10 student exhibits, 3 student presentations, 5 rising senior scholarships, 1 Bill Conklin Scholarship, 14 Rad Tech Bowl.
  - Request by Christy to correct her Past Presidents plaque and Pin. Jean will investigate and report at next meeting.
5. Budget-a new budget format was proposed to simplify and was approved by Board. This will be presented at Annual Meeting by the Chairperson of the Board for approval by membership.

**NEW BUSINESS**

1. Annual Meeting-Budget approved for 2013

2. Registration update-total 30 students and 17 techs as of March 1
3. Gratuities- adjustment of gratis previously used with suggestions to make more consistent from year to year and to reduce costs. Motion made and approved.
4. Speakers still being finalized. We have 9 confirmed CE's and 3 more possible.
5. Speakers for student sessions will only be paid \$100.00. Two confirmed, Jane will work on third speaker.
6. AV needs for annual meeting- need to borrow or rent 2 more projectors to satisfy need. Bil will secure 4 laptop computers and 2 projectors from Piedmont Technical College for use during meeting.
7. All supplies have been ordered, only need will be a printer cartridge for laser jet printer
8. Strategic Plan presented with an updated Introduction, Mission Statement, Support and Organizational Structure. Goals were reviewed and approved by Board. This will be posted to the website.
9. Board motion made and unanimously approved for declined speaker honorariums from conferences to be deposited into scholarship fund.
10. Board items resolved via email between board meetings will be added to the Old Business section of next board meeting.
11. Review of SAMS Manual/Guidelines Manual/Annual Meeting Brochure
  - Since we are no longer printing the SAMS Manual everything that was normally printed in it will be posted on line or printed in the Annual Meeting Brochure
  - Section One of Guidelines Manual old and revised copies were distributed to Board. Each board member will review this section and we will finalize at next board meeting. The next section will then be distributed for review. We will follow this procedure until the entire manual has been updated and revised.
  - Annual Meeting Brochure will include only materials pertinent to Annual Meeting.
12. Contracts for Rick and Jane-David will draw up new contract for Jane, and review Rick's contract.
13. Website Issues-Motion made and approved that all postings to website must go through the President and posted only after approval by Board. We will review request for postings with new board and devise a plan for charging or accepting reciprocation for postings or links.
14. Rick and Jane have been paid for past services rendered and are current. Discussion of contract employees pay being done automatically each quarter without submission of vouchers.
15. Student Membership/Annual Meeting Fees-Student SCSRT membership was increased to \$15 per year and approved by the Board. Student registrations for the Annual Meeting was increased to \$50 per day.
16. Student T-shirt sales – for next year there will be a charge for each school wanting to sell t-shirts. This will be reviewed and decided by the new Board following the Annual Meeting for implementation next year.

17. Updated Membership Applications- membership applications being updated and streamlined. This will be presented at next Board Meeting for approval and will be posted online once that process is complete.
18. T-Shirt design for Student Council and Board was presented and accepted. We will post to website for pre orders and sell at Annual Meeting with the expectation that we can sell enough to pay for the ones for the Student Council and Board.

Next Board meeting will be held at Myrtle Beach prior to the start of the Annual Meeting.

Submitted by:

David Able, President Elect  
Jean Fishel, President