

**The South Carolina Society of Radiologic Technologists
Board of Directors Meeting
Saturday, February 8, 2014
Midlands Technical College, Health Sciences Building # 109, West Columbia, SC**

Present: David Able, President
Jack Morris, President-Elect
Dana Long, Vice-President
Elvin Sutton, Member-at-Large
Fran Andrews, Treasurer
Millie Massey, Secretary
Jane Benton, Executive Secretary

The meeting opened at 9:40 AM with a welcome by President Able.

Ms. Andrews asked all if they had received a bill from “The Hartford” for the SCSRT Board Liability Insurance policy. This expired in September. The money has been budgeted for this payment. Ms. Andrews will follow up with the company for payment.

Electronic Motions made since last meeting:

- a. Minutes of the November 9, 2013 meeting

Routine Business:

- a. Treasurer’s Report- Fran Andrews, Treasurer:
Treasurer’s Account: \$22, 891.18 (\$17,106.46 Treasurer & \$5,784.73 Scholarship)
PMM Account: \$ 26,437.14
- b. Membership Report- Jane Benton, Executive Secretary:
February 7, 2014:
Active Members: 108
Active Life Members: 9
Associate Members: 66
Inactive Members: 7
Honorary Members: 2
Student Members: 218
Supporting Members: 2
Total Membership 412 Voting Members: 190
- c. Great discussion was held on how to get the graduating seniors to come back and join the SCSRT as a technologist. It was agreed upon that promoting any specials to them at graduation time is not good due to the cost of the registry and SCRQSA certification. President Able asked all to think on this topic and we will revisit it at the next meeting. He would like to see a goal set to increase membership by 10% for 2015.

Old Business:

- a. Mr. Morris provided an update on the DHEC Regulation on Contrast Media. Mr. Morris stated Regulation # 6116 regarding the administering of medication deals specifically with administering contrast agents. Several boards are in agreement and support of this change such as SCSNM and SCRQSA. Mr. Morris will be placing a motion on the floor at the upcoming Annual Meeting luncheon for the SCSRT to also support this regulation. President Able stated several hospitals are

also supporting this change to allow their technologists in all modalities to administer the contrast required to perform the test ordered.

- b. President Able stated how hard Mr. Morris has been working to get the department radiology directors to be supportive of the SCSRT. He has received minimal response back. Mr. Morris and President Able are hoping to change this as a joint meeting may be held between SCSRT and Regional AHRA in the future.

New Business:

- a. Proposed budget for 2014-2015. Discussion was held on this and line items were clarified. Mr. Able and Ms. Andrews will work on this together and present the budget via email to all board members. An electronic vote will be taken so it can be included in the SAM's Manual for the meeting.
- b. Discussion was held on the changing of the SAM's and Guidelines manual done in 2013. It was agreed on by the board to return the SAM's manual to its original format but only to print six or so and to place them on the table for the voting delegates to review as needed. This will continue to reduce cost of the 100 page document being printed for each voting member. Ms. Massey will review the 2013 revised Guidelines Manual to an older version and bring back suggestions.
- c. Mr. Morris and Ms. Benton will compare the ASRT bylaws to the SCSRT bylaws for any changes that need to be made to bring SCSRT bylaws in compliance. This appears to have not been done since 2008. These changes will have to be voted on at the 2015 meeting.
- d. Annual Meeting discussion:
 - a. The meeting agenda was reviewed by all and approved. At this point we are waiting on confirmation of three speakers. This may leave open two slots. Ms. Massey will contact Mrs. Anne Brittain, Palmetto Health Richland to see if she is available to fill a slot and Mr. Whitt Abrams to complete last spot.
 - b. Vendors will be placed in the atrium area by the windows. If they have items to be locked, they will be placed in the Windy Room. Board meetings and ballot tabulation will be done in the Windy Room. Crescent Room will be used for registration, exhibit display, historian presentation and t-shirt competition display.
 - c. Ocean Drive room will be the presentation room for all participants. Scientific Presentations will move to 3:30 PM and the Rad Tech Bowl will follow thereafter on Thursday, March 27th.
 - d. The one class for technologists on Thursday, March 27th from 3:30-4:30 will move to the Cherry Grove Room during the Scientific Presentations.
 - e. Mr. Morris will contact the Myrtle Beach Chamber of Commerce to obtain bags for the participants.
 - f. President Able will contact hotel to clarify questions on room charges, and provide the meal selections. Breakfast buffet will again be used in place of continental breakfast and morning break items.

- g. Mr. Sutton will be in charge of obtaining door prizes.
- h. Ms. Long will be in charge of all applications for Scientific Presentations, Exhibits, Rad Tech Bowl and Student Council. She will meet with Student Council to assign tasks.
- i. Ms. Benton is handling all registrations, receiving all scholarship information and will be forwarding it to President Able. She will be printing the sign in sheet at registration time, technologists sign in sheets for each lecture and printing the CE award certificates at the end of the meeting.
- j. Ms. Massey will be doing all the meal tickets (breakfast and lunch both days), name badges, conference evaluations, speaker evaluations, introductions, all participation certificates, award plaques and speaker gifts. She along with Ms. Currence and Ms. Wilson will pre-pack all registration items and have them boxed and ready for Wednesday at 4:00 PM.
- k. Mr. Able will take an inventory of items left over from 2013 meeting prior to purchasing anything for 2014.
- l. Ballots have been completed by Ms. Benton. She marked the return envelope “confidential” so she could distinguish between a ballot and a registration. This will prevent envelopes being opened that would disqualify a ballot accidentally. President Able will take them directly to post office for mailing today after the meeting. All thanked Mr. Sutton for stepping up to run for Vice-President.
- m. Mr. Morris will forward all the candidate information to the webmaster, Rick McManemon, for immediate posting on SCSRT website.
- n. Ms. Benton will bring the printer to the meeting.
- o. Ms. Massey will compile the speaker costs and room reservations to President Able for booking and Ms. Andrews for payment.
- p. Mr. Morris and President Able’s hard work is paying off in vendor support this year. Thus far \$ 3500.00 has been received from Carolina Radiology Associates (\$2500.00, \$500.00 UCI Medical Affiliates of SC, Inc. and \$ 500.00 from Landauer, Inc.) More is expected to arrive. President Able will take charge of getting the banners made for the sponsors. All logos will be printed on meeting documents.
- q. Ms. Long will get a final count on how many programs will be selling items as the meeting and forward to President Able for the hotel.
- r. President Able asked the board if Dr. Mulkey could donate the “Conklin” books to the MTC junior class and they sell to raise money for their expenses for the 2015 meeting. All agreed. These sales will be set up in the Crescent Room so the items can be locked during down time.

- s. Ms. Long was going to work with a t-shirt company to print up SCSRT t-shirts in royal blue with a white logo. These would be for sale at the meeting. They also will be given to the student council reps who assist at the meeting.
- t. Mr. Morris was heading to the “Palmetto Breast Imagers Conference” to talk about the SCSRT and the upcoming meeting. He had applications and registration forms in hand to promote the meeting!
- c. President Able signed the contract with the accountant for the upcoming year.
- d. President Able asked for all to send their yearend report to him by March 1st for inclusion into the SAM’s.
- e. Wednesday’s meeting will be decided once all know their time of arrival. This will be dealt with via email.

Announcements:

Being none, the meeting was closed at 12:30 PM.

Respectfully submitted,

Millie Massey, M. Ed., RT(R)(CV)

SCSRT Secretary